



To: Hotel Baltshug Kempinski

Attention: Ekaterina Prodanchuk

Fax: + 7 495 230 65 04

From: _____

Company: **Terrapin Ltd.**

Date: _____

Fax: _____

Tel: _____

Email: _____

RESERVATION REQUEST

Please reserve room(s) at the Hotel Baltshug Kempinski for the following individual(s):

Last name, first name

Last and first name of the accompanying person

Please choose the number and category of room(s) to be reserved:

Superior Room

Room Rate: **RUR 14 400.00** per room per night, subject to VAT (currently 18%).

Daily Breakfast is not included into the room rate and is charged separately (RUR 1650 including VAT 18%).

Date of Arrival: _____

Date of Departure: _____

Additional information: _____

Please send me invoice for 100% pre-payment. Advanced payment has to be made within 7 days after issuing the invoice but **no later than 24 November, 2008**.

Please take my Credit Card as a guarantee and charge for this reservation

AMEX VISA Diner's Club EURO/Master JCB

_____ valid till _____

Hereby I enclose photocopy of the Credit card from both sides.

Transfer airport-hotel needed: no yes Flight Details: _____ Time _____

Visa Support Letters Required: no yes

Please find below details for getting visa support letters:

Passport number: _____

Date of birth: _____

Citizenship: _____ Please apply for a visa at the local Russian consulate.

In case of a cancellation, please cancel your room directly with the hotel **not later than 1 December, 2008**. The hotel reserves the rights to charge 100% of the room rate for the first night in case of a late cancellation or no-show. The above mentioned rates are **valid till November 7, 2008**. In case of later booking the rates will be confirmed upon availability.

[Signature, printed last name and title]

Kempinski
HOTELIERS SINCE 1897

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