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Dear Mrs.Goodrich ,

Warm Greetings from the Hotel Baltschug Kempinski Moscow. Referring to your email we are pleased to confirm the following transport arrangements for you :

#### **Pick-up upon arrival (BMW series 7)**

Date: 21.11.09

Flight number: BA 872

Arrival time: 15.40

Airport: Domodedovo

Price: 7400 RUR (will be charged to the room account upon check-in)

Please look for the Hotel Representative after exiting customs, who will have a hotel sign bearing your name.

In the event of not being able to meet the driver please advise do not leave the terminal but contact the Concierge who will liaise right away with the driver. Our phone number +7 (499) 503 00 08.

The transfer will be guaranteed with the credit card which we are holding on file. Please note that minimum cancellation time is 3 hours prior to the pick up time.

Also please advise us as soon as possible of any flight change, as once the car has been dispatched the full charge will stand.



#### **VIP Treatment at the Airport**

Moscow is one of the few cities worldwide where you can accelerate the immigration procedure at the airport. Booking the VIP service at Moscow's airport allows you first to use the VIP lounge for the passport and second to have your luggage brought back directly to you. So you avoid the queue at the normal Immigration counter which saves up to one hour of your time.

For further information and prices please do not hesitate to contact the Concierge desk.

#### **Russian Concierges**

The International Union of the Concierges exists starting from the year 1929. Today this society comprises 3000 members in over 50 countries. Baltschug concierges were the founding members of the "Golden Keys of Concierges", the Russian branch of the International Union "Les Clefs d'Or", which was established in the year 2000. Since that time the crossed keys, guarantee of professional service, can be recognized in Luxury Hotels in Russia.





## Moscow sights

So much to see in Moscow! Be sure with our professional guides you will not miss one of the big and small Highlights of this fascinating City. Is it the Kremlin and Red Square which interests you, the Stalin skyscrapers, the romantic Novodevichy Monastery or the Moscow Metro? We can provide you with a knowledgeable guide in your language who will bring you the sights of the Russian capital closer.



## Yoga with Kremlin view

Please join us every Wednesday at 7:00 p.m. for anti-stress yoga practice. The 90-minute class combines various yoga postures, breathing techniques and meditation. It will tone and relax your body and mind. Complimentary for hotel guests and members of the Health Club. Suitable for any level of yoga experience.

Private lessons are available on request.

For further information and bookings please call: +7 (495) 287-1711.  
Due to space limitation please book in advance.

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If you have any further questions please do not hesitate to contact us any time.

We are looking forward to the pleasure of welcoming you to the Hotel Baltschug Kempinski Moscow and assure you in advance of our best care and attention.

With warm regards,

Michael Hopf – Chief Concierge  
**Hotel Baltschug Kempinski Moscow**

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