

Manual of

RULES AND REGULATIONS FOR THE GOVERNMENT OF THE ROSICRUCIAN FELLOWSHIP

Adopted April 28, 2001 (amended September 8, 2001) (amended April 29, 2006)

1. Purpose and Authority:

Rules and Regulations are intended to extend, clarify and supplement the Articles of Incorporation and Bylaws of this Corporation and are authorized to be created and updated from time to time in Article 4, Section 18c, of the Bylaws.

The Rules and Regulations are intended to establish current practices and policies not defined in the Articles and Bylaws, promote institutional memory and provide guidelines for the day to day operation of The Rosicrucian Fellowship.

The Articles of Incorporation and the Bylaws of this Corporation shall supersede any and all Rules and Regulations now or hereafter made, amended, or established to govern the activities of The Rosicrucian Fellowship.

2. Membership:

a. Regular Students, Probationers, and Disciples: The members of The Rosicrucian Fellowship shall be Regular Students, Probationers, and Disciples (Probationers and Disciples are called “Probationers”) of the Rosicrucian Philosophy, as these are defined by Max Heindel. All such persons who desire to join The Rosicrucian Fellowship may do so as specifically provided for in the Esoteric Department Manual and generally provided for in the Bylaws, which manner shall be in keeping with the teachings of Max Heindel in his book entitled THE ROSICRUCIAN COSMO-CONCEPTION or MYSTIC CHRISTIANITY and other supplemental writings of Max Heindel and his wife, Augusta Foss Heindel.

b. Fraternal Members: A class of membership, not designated in the Bylaws shall be “Fraternal Members”. Fraternal Members are members who have registered as such but are typically lacking extensive knowledge of The Rosicrucian Teaching and/or do not yet want to commit themselves as Regular Students. Fraternal Members are sympathizers and have an affinity for the Rosicrucian Teachings and/or are taking an active part in furthering the purpose of The Rosicrucian Fellowship. They may be either paid or volunteer workers, donators or frequent attendees of Rosicrucian Fellowship functions. Fraternal Members shall have none of the rights of Regular Students or Probationers, but are eligible to receive the Echoes publication and will be recognized as friends and supporters of the Fellowship.

c. See Bylaw Article below regarding membership.

ARTICLE II – MEMBERSHIP, Section 1. Classes of Membership. The members of The Rosicrucian Fellowship are comprised of Regular Students, Probationers, and Disciples (hereafter Probationers and Disciples are called “Probationers”), as defined and set forth in the books and supplemental writings of Max Heindel and his wife, Augusta Foss Heindel.

a. Regular Students: Regular Students are people who have awakened to their spiritual responsibility and are endeavoring to reach the higher life by study. After having completed the twelve (12) Preliminary Philosophy Lessons (which may be increased in number and content by unanimous vote of the Board of Trustees), a person may apply with the Esoteric Department to become a Regular Student and receive forty (40) Supplementary Philosophy Lessons (which may be increased in number and content by unanimous vote of the Board of Trustees). Such people must meet all the requirements to be a Regular Student as defined by Max Heindel.

b. Probationers: Regular Students who aspire to fit themselves for greater service are eligible for Probationership after having been a Regular Student of the Rosicrucian teachings for at least two (2) years, (which may be increased by unanimous vote of the Board of Trustees), at which time they may apply to the Esoteric Department for Probationer status. Such Regular Students must meet all the requirements to be a Probationer as defined by Max Heindel.

Section 2. Inactive Members. *If a member of The Rosicrucian Fellowship fails to return Regular Student inserts or Probationer reports in a regular manner, as defined in the Esoteric Department Manual, then said member is removed from the active membership file and moved to the inactive membership file. Any member who has become inactive may be reinstated as defined in the Esoteric Manual. An inactive member does not receive regularly distributed material. An inactive member may not vote.*

Section 3. Withdrawal of Members. *Any member may withdraw as a member of this corporation by filing written notice with the Esoteric Department, stating his desire to withdraw; whereupon his name shall be withdrawn as such member and his name removed from the active membership files of this Corporation. A member who withdraws will not receive the periodic mailings of lessons, letters and reports. Any member who has withdrawn may be reinstated as defined in the Esoteric Manual. However, a Probationer may continue to send in their monthly report to the Esoteric Department.*

Section 4. Members in Good Standing and Not in Good Standing. *A member of The Rosicrucian Fellowship is deemed "In Good Standing" unless and until a majority of the Board of Trustees has determined he is a member "Not In Good Standing" for one or more of the following reasons:*

- a. Member willfully violates any section of the Articles of Incorporation, the Bylaws, or the Rules and Regulations of The Rosicrucian Fellowship.*
- b. Member unjustly aggrieves or vilifies either Max Heindel or his wife, Augusta Foss Heindel.*
- c. Member does not live in fellowship with other members.*
- d. Member conducts himself in a manner, which is inimical, subversive, disruptive, or destructive to the best interests of The Rosicrucian Fellowship as established, or the Regular Students and Probationers of the Rosicrucian Philosophy, or to the future growth, development, and harmony of the Rosicrucian Fellowship.*

Only a Probationer member In Good Standing may vote in any election, be nominated to the Board of Trustees, serve on the Board of Trustees, be an officer of the Corporation, be a member of any council or committee, be a department head, be a teacher or lecturer, or be allowed to attend any Probationer member meetings. Should any member be deemed a member Not In Good Standing in this corporation, he shall automatically cease to be in any of the aforementioned positions, except if this member is a Trustee, which Trustee may be removed as provided herein. A member Not In Good Standing" shall only be entitled to receive the periodic mailings of lessons, letters and reports, the same as members In Good Standing. A Probationer Not In Good Standing may continue to send in their monthly report to the Esoteric Department. If the member Not In Good Standing is a Probationer he shall be allowed to attend,

but not read or speak in Temple and Chapel, unless so prohibited from attending by their a majority of the Board of Trustees.

Further, No atheist, member of an organization declared subversive by the Attorney General of the United States, exponent of Eastern teachings, or anti-Christian shall be eligible for any of the aforementioned positions.

A "Probationer" shall be considered "In Good Standing" unless otherwise designated herein.

Section 5. Probationership Terminated. A Regular Student becomes a Probationer when he makes a vow to his higher self, as prescribed by Max Heindel. Therefore, whether Inactive, Withdrawn or Not In Good Standing, the Rosicrucian Fellowship may not terminate the Probationership unless the Probationer reports in writing, to the Esoteric Department, that said vow is withdrawn, at which time the Rosicrucian Fellowship will consider that such Probationer has terminated his Probationership.

3. Devotional Services and Meetings related to Ecclesiastical Matters: (See Bylaws, Article 6, Section 2, Duties of the Ecclesiastical Council)

a. There shall be at least one regular devotional service, for Probationers, each day at Headquarters, consisting of the Temple Service as instituted by Max Heindel and thereafter continued.

b. There shall be at least one (1) devotional service each day in the Chapel (Pro-Ecclesia) and no other regular activity, except work, shall be allowed to interfere or conflict therewith.

c. Devotional Healing Services in the Healing Building shall be held daily Monday through Friday under the supervision and direction of the Co-Secretaries of the Healing Department, and at such other times as the work may require.

d. All other meetings and services hereunder instituted, or heretofore established by Max Heindel, shall be governed by the practices or instructions given by Max Heindel.

e. All Fraternal Members, Regular Students, and Probationers as well as visitors and the general public shall be eligible to attend the services provided herein, except those which are for Probationers only (example, Temple Services).

f. All Regular Students and Probationers in good standing shall be eligible to read Chapel services including the daily Healing Service, with the exception that, only Probationers in good standing shall be eligible to read and speak at any special Chapel Service or the 11:00 am Sunday Chapel Service.

g. All devotional services will regularly be held in English. On special occasions, devotional services may be held in any of the languages used by the Esoteric Department, except the 11:00 am Sunday Chapel service, which service shall be held in English.

4. Study Groups and Centers:

The establishment and regulation of Study Groups and Centers shall be in accordance with the Esoteric Manual.

5. Ministers, Lecturers, or Teachers:

a. Ordained Ministers: A Probationer member of this Corporation who has been in good standing for at least five (5) years and who is thoroughly familiar with and attached to the doctrines, requirements, and practices of the Rosicrucian Philosophy as given by Max Heindel, and has completed all courses in philosophy, bible and spiritual astrology and is of good character and sound morals, and is possessed of the

necessary personality requirements, abilities, and experience, and who otherwise meets with the approval of the Board of Trustees, shall be eligible to be ordained as a minister.

b. Certified Rosicrucian Lecturers: A Probationer member of this Corporation who has been in good standing for at least three (3) years and who is thoroughly familiar with and attached to the doctrines, requirements, and practices of the Rosicrucian Philosophy as given by Max Heindel and is of good character and sound morals, and is possessed of the necessary personality requirements, abilities, and experience, and who otherwise meets with the approval of the Board of Trustees, shall be eligible to be a Certified Rosicrucian Philosophy and/or a Rosicrucian Astrology and/or a Rosicrucian Bible Study Lecturer, subject to having completed all the courses in their certified subject.

c. Certified Rosicrucian Teachers: A Probationer member of this Corporation who has been in good standing and who is thoroughly familiar with and attached to the doctrines, requirements, and practices of the Rosicrucian Philosophy as given by Max Heindel and is of good character and sound morals, and is possessed of the necessary personality requirements, abilities, and experience, and who otherwise meets with the approval of the Esoteric Department, shall be eligible to be a Certified Rosicrucian Philosophy and/or a Rosicrucian Astrology and/or a Rosicrucian Bible Study Teacher, subject to having completed all the courses in their certified subject.

d. Special Guest Speakers: Special Guest Speakers for any Rosicrucian Fellowship activity shall require the approval of the Esoteric Department.

e. All Rosicrucian Fellowship educational activities shall be taught by a Minister, Lecturer, Teacher or Special Guest Speaker. In the event that Ministers, Lecturers or Teachers can not be found for an educational activity, the Esoteric Department may give a special approval for a Regular Student or Probationer to teach.

6. Reprimand, Not in Good Standing, Appeal and Reinstatement of Members:

a. The Board of Trustees may reprimand and/or expel all members for any reason, except Probationers, with or without a hearing for reasons described in Article 2, Section 4 of the Bylaws.

b. The Board of Trustees may reprimand and/or decide if a Probationer member is “Not in Good Standing” with or without a hearing for reasons described in Article 2, Section 4 of the Bylaws.

c. Any member who brings legal suit against The Rosicrucian Fellowship and/or one or more of its Trustees shall be determined to be in violation of Article 2, Section 4 of the Bylaws and immediately have his/her membership suspended or if a Probationer immediately be deemed “Not in Good Standing”. Such person shall not be employed at the Fellowship, be permitted to live on Fellowship property, or be allowed to participate in any Fellowship activity or service. Reinstatement of member privileges will require six (6) affirmative Trustee votes.

d. Unless otherwise stated herein, a Probationer who has been determined to be a member “Not in Good Standing” has the right of appeal for reconsideration of said action by filing a written notice of appeal and request for a hearing before the Board of Trustees. Such appeal shall be filed with the General Secretary within thirty (30) days after receiving notice of having been determined to be a member “Not in Good Standing”. Upon receipt of said notice of appeal and request for hearing, the Board of Trustees shall notify said person of the time and place at which adequate opportunity shall be given to present such evidence as he/she may have in his/her behalf for reconsideration by the Board of such action. In the event of an aforesaid appeal it will require six (6) affirmative Trustee votes to overturn a decision of the Board by such appeal. In the absence of such appeal and request for hearing within the above time limit, the action of the Board of Trustees shall be final.

e. Unless otherwise stated herein, a Probationer who has been determined to be a member “Not in Good Standing” and who afterward gives acceptable evidence of having made satisfactory restitution of

principles and returned to the Life, shall be eligible again to become a member. Such Probationer must make written application and receive the recommendation of six (6) affirmative Trustee votes.

7. Esoteric and Healing Departments: Co-Secretaries of the Esoteric and Healing Departments must be Probationers for at least five (5) years.

8. Mail and Banking:

a. Until the Board of Trustees otherwise provides, all incoming mail shall be received, opened, and distributed daily under the direction of an officer or his/her designee.

b. Until otherwise provided by the Board of Trustees, the Treasurer or his/her designee shall be responsible for all banking activities. All monetary donations and disbursements shall be regularly logged into the permanent records of the Corporation.

9. Mailing and Membership Lists:

Inasmuch as the Rosicrucian Fellowship is a world-wide organization with members in numerous countries, and, inasmuch as areas of the world yet remain hostile to certain religious freedom(s), historically it has been and continues to remain the intention of the Rosicrucian Fellowship to keep the all mailing and membership lists confidential for the protection and benefit of each of its members.

Article 7, Section 3 of the Bylaws states:

“All records required or kept by the Esoteric Department shall be considered a part of the permanent records and files of this corporation. Such parts thereof as may be confidential shall be kept locked and accessible only to the President, the Co-Secretaries of the Esoteric Department, their assistant(s), and the Trustees as a body, and shall not be subject to inspection or copying by any other person or entity.”

The Board interprets “accessible....to the Trustees” to mean that access to mailing and membership lists by an individual Trustee shall require either approval by a majority of the Board or a court order. Therefore all mailing and membership lists are available and used by this Corporation only for the purpose of dissemination of the Rosicrucian Philosophy and official Rosicrucian business. Said lists shall be available only to the President, General Secretary, Esoteric Co-Secretaries and such other persons as the majority of the Board of Trustees shall determine to be entitled thereto. Under no circumstances shall any list be used for personal, private, or political purposes. Any willful misuse of records (or the information contained therein) under this section shall be grounds for immediate reprimand as provided for in Section 6.

10. Corporation Property:

No property, supplies, implements, fixtures or vehicles of transportation owned by this Corporation shall be removed from the Headquarters property, used for private purposes, sold, appropriated, or otherwise disposed of, except in the direct interest, work, and service of this Corporation, and only in or on the business of The Rosicrucian Fellowship. All such activities shall be approved by an officer and any such activities involving more than \$500.00 shall be reported at the next Board of Trustees meeting.

11. Personal and Public Relations:

a. The administrative policy of this Corporation is to be considerate of the community of Oceanside, California, and of any and all communities in which The Rosicrucian Fellowship shall operate, as well as the State, the Nation, and the general welfare.

b. All employees of The Rosicrucian Fellowship, irrespective of the nature of their assigned duties, shall at all times extend every appropriate courtesy to all persons who come upon the Headquarters property at Mt. Ecclesia, Oceanside, California, and shall conduct themselves in such manner as to reflect the most favorable impression possible upon the public.

c. Controversial and political issues of general public concern (rather than internal) shall be avoided in all publications and other material reaching the public and Fellowship members, except insofar as required to promote, transmit, or defend the teachings of the Rosicrucian Philosophy. A policy of impartiality and fairness shall be followed in all matters of public relations and personal relations between all parties. No causes, campaigns, funds, movements, doctrines, personages, or beliefs shall be promoted, espoused, advertised, or given space, unless all such are in aid and sympathy with, and tend to foster and promote the Rosicrucian Teachings, or are in some beneficial relationship thereto.

d. Any person who is commercially engaged as a medium, clairvoyant, psychic, hypnotist, fortune teller, or astrologer shall be determined "Not in Good Standing". Such person shall not be permitted to occupy the platform at Headquarters or at any Center, nor shall such person represent the Corporation in any capacity, nor be domiciled on Headquarters property.